



**Project SEARCH**  
Clackamas County  
Kaiser Permanente Sunnyside Medical Center  
**Candidate Application**

Name \_\_\_\_\_

Equal Opportunity: Career placement will be made without regard to race, color, national origin, sex, age, religion or presence of a disability.

## Project SEARCH Kaiser Permanente Sunnyside Medical Center Application Purpose and Guidelines

This application is a way to outline the skill set of a prospective Project SEARCH Intern candidate, and for us to learn more about you. Project SEARCH is a great opportunity to learn job skills and learn more about the kind of work you want to do. First off, we need to know some facts about you in order to consider you for the program: how do we get in touch with you, how do we contact the people that support you and what kinds of work experience you've had already. We want to hear what you liked and didn't like about work, what your boss thought about your work and we especially want to hear about what you want to do in the future.

We are here to help you be successful! Our overall goal is for our graduates to thrive in competitive jobs they are proud to do every day.

### The Selection Process:

1. All candidates are encouraged to attend our open house on **February 19th** from 6 – 7p at Kaiser Permanente Sunnyside Medical Center in the Sunnybrook building.
2. Submit a completed application:

By mail:

Albertina Kerr c/o Erin Cochrun-Weston  
4852 NE MLK  
Portland, OR 97211

By email:

[ProjectSEARCH@albertinakerr.org](mailto:ProjectSEARCH@albertinakerr.org)

Internet:

Fill out application and email at  
[albertinakerr.org/Programs/DevelopmentalDisability/EmploymentServices/ProjectSEARCH](http://albertinakerr.org/Programs/DevelopmentalDisability/EmploymentServices/ProjectSEARCH)

3. The Selection Committee will review the applications, and we will select candidates to be interviewed. Interviews will take place **March 25<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup>, and April 22<sup>nd</sup>.**

**\*\*\*We cannot review your application until it is complete\*\*\***

4. If accepted:

- Final candidates will be notified of acceptance between **April 8<sup>th</sup> – June 1<sup>st</sup>.**
- The internship at Kaiser Sunnyside will begin in **September 9, 2019.**
- The candidate will be required to pass a criminal history background screening, drug screening and health screening.

- The candidate's acceptance to the Project SEARCH internship at Kaiser Sunnyside Medical Center will be subject to a 60-day probationary period at Kaiser.

**\*Note:** The Selection Committee consists of a Project SEARCH Manager (employee of Albertina Kerr); Kaiser Permanente Sunnyside representative(s); a Clackamas County Developmental Disabilities Program representative; and an Oregon Vocational Rehabilitation Services (OVRS) representative.

## **Project SEARCH Kaiser Sunnyside Entrance Criteria**

### **Candidates must:**

- Have the desire to work competitively throughout the entirety of the internship and at the completion of the Project SEARCH program.
- Be at least 18 years of age, have a traditional high school diploma, or graduated with a modified high school diploma and completed a youth transition program.
- Meet eligibility requirements for Oregon Vocational Rehabilitation Services (have a developmental/intellectual disability before age 21 and eligible for Medicaid or employee waiver services).
- Receive adult services through the Clackamas County DD or Brokerage services.
- Have independent personal hygiene and grooming skills.
- Maintain appropriate behavior and social skills in the workplace.
- Take direction from the business liaison, program manager, job coach and department supervisors and change behavior as needed.
- Be able to communicate effectively with reasonable accommodations.
- Utilize public transportation *when available* and participate in travel training to ensure success in using the bus independently. Or, be able to travel to and from the worksite in a reasonable and dependable way with necessary back-up.
- Have previous experience in a work environment (school, household chores, volunteer or paid work).
- Provide documentation for the legal right to work in the United States.
- Have immunizations up to date, including maintain current flu vaccine.
- Have the ability to pass a drug, health screen and criminal background check.
- Be able and willing to participate in the program hours of 8:00am to 2:30pm five days per week with a 15-minute and half hour lunch break.

In order to be considered for the program, applicants must provide **all** of the information requested on the following pages. **All Project SEARCH interns must eligible for Adult DD Services and Vocational Rehabilitation. Please complete this page in order to be considered for the internship.**

<b>Personal Information</b>	
Full Name:	Preferred Name:
Date of Birth:	Gender:
Email:	Phone:
What is the best way to get in contact with you?	
Street Address:	
City:	County:
What is Your T-Shirt Size?	What is Your Shoe Size?

<b>The People Who Support You</b>	
Who is the Best Person to Contact about How to Support You?	
Name:	Relationship:
Phone:	Email:

Who is Your Services Coordinator or Personal Agent?	
County or Brokerage:	
Phone:	Email:

Have you Applied for Vocational Rehabilitation Services? Yes or No	
VR Counselor's Name:	Office:
Phone:	Email:

Are you receiving Social Security benefits?

Yes  No

**What High school did you attend?**

**Did you graduate? Year: Regular diploma or modified or GED.**

We strongly encourage interns to commute independently. How do you plan to get to and from work every day?

Do you require any accommodations to work independently?

After graduating from Project SEARCH, is your goal to work full time or part time?

**REFERENCES: List Two NOT Family.** We will contact your Service Coordinator or Personal Agent in addition to these references.

	Name	How do you know them	Phone #	Email Address
1.				
2.				

**EMPLOYMENT/VOLUNTEER BACKGROUND:**

Please fill out the following and attach a resume, if you have one.

Business Name:			
Business Address:			
Supervisor's Name:		Phone:	
Your Title:	Wage:	Start Date:	End Date:
Your Tasks:			
Your Reason for Leaving:			

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Business Name:			
Business Address:			
Supervisor's Name:		Phone:	
Your Title:	Wage:	Start Date:	End Date:
Your Tasks:			
Your Reason for Leaving:			

## CANDIDATE RESPONSE QUESTIONS

Why are you interested in an internship with Project SEARCH?

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What are your career goals? Why do you want to work?

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Think about a **favorite** work or volunteer experience. What made it enjoyable? What did you like about it?

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Think about a job or volunteer experience that was **difficult or uncomfortable**. What about this job or experience made it hard or unenjoyable?

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**NOTE: If someone assisted you with filling out this application, please complete the section below and obtain their signature.**

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Name Title Date

Email Address: Phone number:

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Relation to the candidate

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Signature